Action Minutes (Open Session)

Date of Meeting: 16/04/2026	**Time:** 10am
Location: Toby Carvery Hopgrove, Malton Road, York	**Subject:** CPNY Committee Meeting
Present: Tracey Chambers (TC), Ashley Cohen (AC), Shaun Davies (SD), Richard Harrison (RH), Chris Kendall (CK), Sinead Pattison (SP), James Usmar (JU), Matthew Watters (MW), David Broome (DB)	**Apologies:** Rui Guo (RG), Prashanth Takkallapally (PT), Hayley Patterson (ICB), Sara Moore (Harrogate District Hospital), Holly Joyce (HWNY)
Other Attendees: Ian Dean (ID) – CPNY CEO, Laura Smart (LS) – CPNY EO, Caroline Robertson (CR) – CPNY Healthcare & Networking Manager, Dan Atkinson/Kurt Ramsden – NYC Public Health	

Issue	Details		Who	When
Pharma Rep Sponsor	**Action**	Lois Pelham from Chiesi gave a short presentation to the committee on Trimbow and gave brief details of the Trimaximize study.	INFO	
Apologies	James Fallon (JF) had resigned as a member. Prashanth Takkallapally (PT) had given apologies and Rui Guo (RG) gave belated apologies after the meeting had taken place. Hayley Patterson from the ICB, Sara Moore from Harrogate District Hospital and Holly Joyce from Healthwatch NY also gave apologies.		INFO	
Declarations of Interest	AC wished for it to be noted that he was Chair of CPWY and a member of the NPA board.		INFO	
	Action	It was agreed that new Declarations of Interest forms should be completed at the July meeting.	ALL	02/07/26
Minutes of the Last Meeting	The minutes of the last meeting were declared as an accurate record.		INFO	
Matters Arising Expenses	• ID explained that Dr Dan Kimberling would attend the July meeting to discuss how CP can potentially help with elements of NHS Healthchecks being carried out. • The new ICB structure had still not been published.		INFO	
Expenses Claims	**Action**	JU yet to submit February's claim.	JU	ASAP
Regional Rep's Report	Funding negotiations for 2026/27 are still ongoing. CPE is pushing hard for these to be concluded. Drug price reporting by pharmacies is needed more than ever.		INFO	
Varenicline / Cytisine NYC	Dan Atkinson and Kurt Ramsden from NYC joined the meeting to discuss the potential service. Key points: • Pharmacy can choose to supply one or both medicines • Vouchers will be presented • PGDs are based on SPS templates • Simple, supply only service • PharmOutcomes to be used for recording/claiming • Advisory Teams meeting training may be organised but not mandatory		INFO	
	Action	The issue of cyber insurance was raised by NYC as the authority was insisting on pharmacies holding this if they wanted to deliver the service. LS stated this was a concern as that could be a huge barrier. AC suggested he discuss this at NPA board meeting. LS to forward AC's email to Dan/Kurt so a discussion could take place following this meeting.	AC/LS	ASAP
	Action	ID to contact Louise Wallace at NYC regarding the insurance issue.	ID	ASAP
	Action	CPNY to take closer look at the paperwork presented by NYC and feed back accordingly.	OFFICE	ASAP

Healthwatch	ID made the committee aware that Holly Joyce of Healthwatch NY would be leaving the organisation in due course.		INFO	
Palliative Care service	ID explained that the pricing for this service had not been agreed at the £1,000 but negotiated to £673 (still significantly more than is currently paid). He asked the committee to agree to this and		INFO	
	Action	Still awaiting final agreement by the ICB but if approved by their finance committee, the committee agreed to go ahead but request the increased fees are backdated to April 2025.	ID	ASAP
WiCS 4	LS reported that the total budget for both LPCs was £269K • 7,855 consultations carried out by 86 pharmacies • CPNY achieved 51% of budget • Service ran for 7.5 weeks • Minimum of 50 was pro-rated to 35 (14 of 86 pharmacies did not meet target) • BUT 24% increase in consultations compared to WiCS 3 after first 8 weeks		INFO	
Sharps Bin Collections	Progress with this service has ground to a halt. DB suggested challenging CYC's environmental health report.		INFO	
Change to Meeting Date	**Action**	ID explained there was a clash with the planned November date, so it was agreed to move the meeting to 3rd December.	LS	ASAP
AOB	**Action**	AC raised the issue of patient nominations and DSPs. DB suggested pharmacies experiencing problems should have a template letter ready for patients who complain to sign (to be used as evidence). AC and RH to send ID examples to be forwarded to Gordon Hockey.	AC/RH /ID	ASAP
	Action	RH raised a concern around the long-term bank holiday directions, stating that it was totally unfair and needed further review. LS to raise with the ICB.	LS	ASAP

Future Meeting Dates 2026:

Time	Day	Date	Venue
10am	Thurs	2nd July 2026	Toby Carvery Hopgrove, Malton Road, York, YO32 9TE
12pm	Thurs	24th Sep 2026	AGM TBC
10am	Thurs	3rd Dec 2026 (MOVED from 26th Nov)	TBC