

Action Minutes			
<b>Date of Meeting:</b> 10/09/24		<b>Time:</b> 12.00 noon	
<b>Location:</b> Mercure Fairfield Manor Hotel, Shipton Road, York		<b>Subject:</b> CPNY AGM (Open Session)	
<b>Present:</b> Tracey Chambers (TC), Ashley Cohen (AC), Shaun Davies (SD), Sophie Embling (SE), Rui Guo (RG), Richard Harrison (RH), Chris Kendall (CK), Sinead Pattison (SP), Stephen Shew (SS), Matthew Watters (MW), David Broome (DB)		<b>Apologies:</b> James Fallon (JF)	
<b>Other Attendees:</b> Ian Dean (ID) – CPNY CEO, Laura Smart (LS) – CPNY EO, Caroline Robertson (CR) – Healthcare & Networking Manager			
AGM			
Issue	Details	Who	When
<b>Declarations of Interest</b>	AC wished to declare that he was Chair of West Yorkshire LPC and recently appointed as board member of the NPA.	INFO	
<b>Minutes of the Last Meeting</b>	The minutes of the last meeting were declared as an accurate record.	INFO	
<b>Matters Arising</b>	There were no matters arising.	INFO	
<b>Annual Report</b>	SD advised that the Annual Report had been published and would be sent out to contractors shortly. There were no questions on the annual report.	INFO	
<b>Annual Finance Report</b>	CK presented the annual financial report. The final accounts for 2023/24 had been prepared and no issues had been raised. 33 votes to accept the accounts had been received by email from contractors and 3 submitted in person in the room so 36 in total (none were received against). There were no questions on the report.	INFO	
<b>Contractor Q &amp; A</b>	SD invited questions from contractors present. There were no questions.	INFO	
<b>AOB</b>	There was no other business.	INFO	