



Action Minutes					
Date of Meeting: 10/09/24		Time: 12.00 noon			
Location: Mercure Fairfield Manor Hotel, Shipton Road, York		Subject: CPNY AGM (Open Session)			
Present: Tracey Chambers (TC), Ashley Cohen (AC), Shaun Davies (SD), Sophie Embling (SE), Rui Guo (RG), Richard Harrison (RH), Chris Kendall (CK), Sinead Pattison (SP), Stephen Shew (SS), Matthew Watters (MW), David Broome (DB)		Apologies: James Fallon (JF)			
Other Attendees: Ian Dean (ID) – CPNY CEO, Laura Smart (LS) – CPNY EO, Caroline Robertson (CR) – Healthcare & Networking Manager					
AGM					
Issue	Details	Who	When		
Declarations of Interest	AC wished to declare that he was Chair of West Yorkshire LPC and recently appointed as board member of the NPA.	INFO			
Minutes of the Last Meeting	The minutes of the last meeting were declared as an accurate record.	INFO			
Matters Arising	There were no matters arising.	INFO			
Annual Report	SD advised that the Annual Report had been published and would be sent out to contractors shortly. There were no questions on the annual report.	INFO			
Annual Finance Report	CK presented the annual financial report. The final accounts for 2023/24 had been prepared and no issues had been raised. 33 votes to accept the accounts had been received by email from contractors and 3 submitted in person in the room so 36 in total (none were received against). There were no questions on the report.	INFO			
Contractor Q & A	SD invited questions from contractors present. There were no questions.	INFO			
AOB	There was no other business.	INFO			