

# Annual Report and Financial Statements

2024 - 2025



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# Chair's Report – Shaun Davies

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- **Introduction**

It is my privilege to present the Chairman's Report for 2024–2025. This year has been one of both opportunity and challenge for community pharmacy. Across North Yorkshire, contractors and their teams have shown remarkable resilience, stepping forward to deliver new clinical services while continuing to provide safe and accessible medicines supply.

- **Our Role Locally**

Community Pharmacy North Yorkshire (CPNY) has been at the forefront of ensuring that contractors' voices are heard and that pharmacies are supported through a period of significant change. Our focus this year has been to:

- Support the rollout of Pharmacy First – providing guidance, training, and practical support so that North Yorkshire pharmacies were ready to deliver from day one.
- Strengthen relationships with the Humber and North Yorkshire Integrated Care Board (ICB) – making sure community pharmacy is firmly embedded in local healthcare planning.
- Advocate on behalf of contractors – feeding in local experience and data to Community Pharmacy England (CPE) to shape national contract negotiations.
- Provide workforce development opportunities – enabling pharmacy teams to access training for independent prescribing, hypertension case-finding, and contraception services.
- Communicate clearly with contractors – issuing timely briefings, hosting webinars, and running local events to keep members fully informed of changes and opportunities.

- **Contract Developments and Our Involvement**

This year saw the conclusion of national negotiations on the Community Pharmacy Contractual Framework for 2024/25 and 2025/26. While these discussions were formally led by CPE, CPNY played an active role by:

- Gathering contractor feedback on workload, funding pressures, and service delivery challenges.

- Presenting local evidence to CPE to ensure the specific needs of both rural and urban North Yorkshire were represented.
- Explaining outcomes of the negotiations to our contractors and translating national policy into practical local guidance.

The resulting settlement brought a significant uplift in funding, the expansion of services such as Pharmacy First, and resolution of some historic financial issues. However, we continue to emphasise to partners locally that the pressures on pharmacies remain acute, and that stability requires sustained support, not one-off uplifts.

- **Local Achievements**

CPNY is proud to report a number of tangible local successes this year:

- High uptake of Pharmacy First – North Yorkshire has among the highest levels of adoption nationally, improving access to urgent care and easing GP pressures.
- Improved collaboration with PCNs and GP practices – creating a more joined-up approach to patient care.
- Expansion of digital referral pathways – increasing referrals into pharmacy from NHS 111 and general practice.
- Support for innovation – helping contractors trial new ways of working, from hub-and-spoke dispensing to better use of pharmacy technicians.

- **Challenges**

Despite these achievements, challenges remain:

- Financial sustainability – many contractors report that funding uplifts will be absorbed by rising costs rather than lead to surplus.
- Workforce shortages – recruitment and retention of both pharmacists and technicians continues to be difficult.
- Increasing demand – patient expectations and service pressures are at an all-time high.

CPNY will continue to work with the ICB, local MPs, and CPE to keep these issues high on the agenda.

- **Looking Ahead**

For 2025, our priorities include:

1. Ensuring smooth delivery of Pharmacy First and other commissioned services by providing ongoing contractor support.
2. Deepening engagement with the ICB and local health leaders, so pharmacy is fully integrated into primary care strategy.

3. Promoting workforce resilience through training and upskilling.
4. Raising public awareness of the vital role local pharmacies play in community health.

- **Thanks**

On behalf of CPNY, I extend my sincere thanks to every contractor and pharmacy team across North Yorkshire. Your hard work and commitment continue to deliver outstanding patient care. I also wish to thank my fellow committee members and our office team for their dedication and professionalism.

- **Conclusion**

2024/25 has been a year of progress, but also one of caution. The new contractual framework gives us a stronger foundation, yet the financial and workforce challenges facing community pharmacy cannot be ignored. CPNY will continue to champion local contractors, ensuring that pharmacies in North Yorkshire remain accessible, sustainable, and central to patient care.



# Report on our Activities - Ian Dean

Chief Officer

## National Contract Negotiation

In late March 2025, Community Pharmacy England (CPE), NHS England (NHSE) and the department of Health and Social Care (DHSC) agreed the latest deal for the next 12 months for Community Pharmacy. The CPCF (Community Pharmacy Contractual Framework) secures £3.073bn per year for pharmacies' baseline funding and £215m to fund the continuation of Pharmacy First. The agreement equated to approximately 30% uplift compared to 2023/24.

Unfortunately, following the spring budget announcement by the Chancellor, Rachel Reeves, the increase to Employer's NI and the increases to business rates just about ate into the increase in full!

## Local Services Negotiation

As 2024 came to a close, CPNY were successful in obtaining funding from Humber & North Yorkshire ICB (HNY ICB) for a Walk in Consultation Service (WiCS) to run from 1<sup>st</sup> December 2024 up to the end of March 2025 (or sooner if the funding was spent).

CPNY were successful in obtaining £150K for this service which meant that almost the total levy collected by CPNY for the financial year, was generated to be paid back to contractors via the WiCS.

## Support:

### Drug Tariff and Supply Issues

CPNY contractors, along with contractors from other LPCs, have on a weekly basis continually reported generic supply issues to CPE in order that they can tackle the problem and lobby for concessions appropriately. This issue has seen many pharmacies expending extra hours searching for stock, which has put a strain on staff and resulted in delays in medicine delivery for patients.



This has deteriorated even further recently and is now about as bad as most people can remember. CPNY has taken every opportunity to raise this with our MPs and all of them wrote to the Minister highlighting the difficulties this means for businesses and patients.

CPNY has constantly urged Contractors via its Weekly Update email to report generic supply issues to the CPE Pharmacy Funding Team by using the CPE Reporting Spreadsheet. CPNY has stressed how important it is that Contractors continue to do so as often as is practically possible - getting this information to CPE is vital to help them in their dedicated work to ensure fair price concessions.

Whilst this has aided the concessions process, it has not tackled the real issue that the current system is broken. In negotiation with Government and the NHS, CPE have made this point, offering alternative systems. Historically, this was all to no avail but there is now at least a firm Government commitment to work towards a sustainable funding and operational model for community pharmacies.

Many Contractors are finding it hard to obtain many common medicines still.

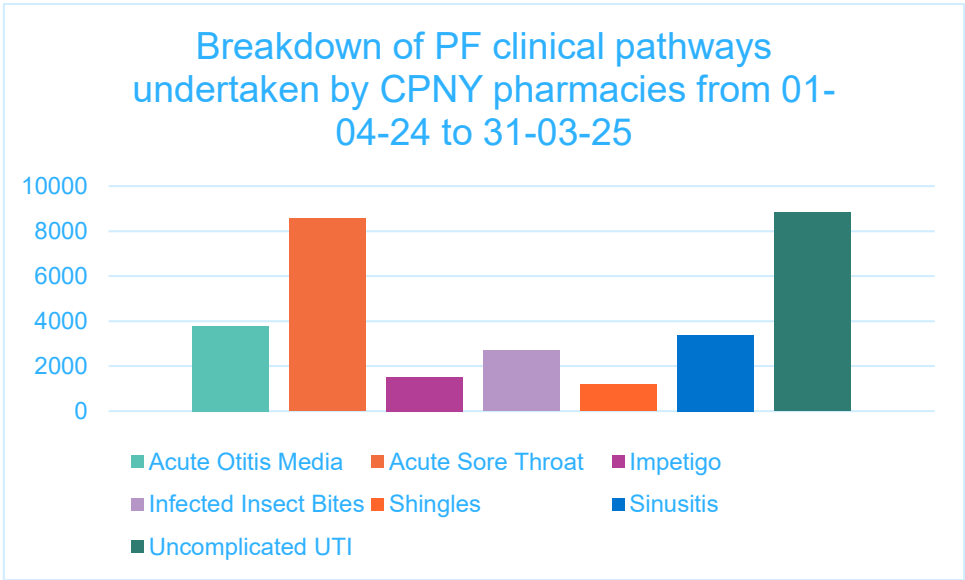
**National Advanced services:**

**Pharmacy First**

During 2024/25, pharmacies across North Yorkshire have undertaken a total of 55,386 Pharmacy First consultations. The breakdown is as follows:

- Clinical Pathways 29,985
- Minor Illness referrals 11,531
- Urgent Supply 13,870

Here is a breakdown of how many of each of the 7 clinical conditions were completed during 2024/25, where you can see that Acute Sore Throat and Uncomplicated UTIs were the conditions that pharmacies helped their patients with the most via the pathways:



## Support for locally commissioned services:

### Engagement with Commissioners and Enhanced Services



Engagement with local commissioners remains buoyant. Relations between CPNY and Local commissioners remains positive. This has led to a significant improvement in understanding of each other's roles in many cases.

North Yorkshire Council following their Unitarization have undergone an update of their Approved Provider List

### Current Services by Commissioner

#### Public Health North Yorkshire Council

- Supervised Consumption
- Needle Exchange
- Sexual Health
- Smoking Cessation

#### Public Health City of York Council

- Supervised Consumption
- Needle Exchange
- Healthy Start Vitamins supply

#### North Yorkshire ICB

- Palliative Care
- Walk-in Consultation (ended February 2025)
- Covid Medicines Supply
- Optical Hypertension

#### North Yorkshire Council (Hambleton District area)

- Sharps Disposal

## Relationships:

### Local MP Support

The North Yorkshire MPs are:

- Rachael Maskell MP – York Central
- Tom Gordon MP- Harrogate & Knaresborough
- Rishi Sunak MP - Richmond
- Luke Charters MP– Outer York
- Kevin Hollinrake MP – Thirsk and Malton
- Julian Smith MP – Skipton and Ripon
- Keir Mather MP– Selby and Ainsty
- Alison Hume MP– Scarborough and Whitby





They have consistently supported the value and benefits of Community Pharmacies and have on behalf of CPNY and contractors, lobbied the government on this matter. They have also been very willing to promote pharmacy campaigns when asked.

## **Representation:**

### **Communication and Engagement**

The 'Weekly Update' email issued every Thursday continues to be CPNY's main channel of communication, which ensures regular, relevant and targeted messages and reminders are issued, designed to aid/prompt and direct contractors. At present, this communication is received by 437 recipients. The recipients include not only pharmacies, but Area Managers, Superintendents, CCA Service Managers, Owners and Locums. It is considered a reliable source of information and is used by Commissioners to communicate updates on matters to pharmacies.

Keeping regular communications going to contractors remains very important and many people have said how valued it continues to be.

## **The Future:**

### **Strategic Plan**

During 2024, the Committee developed a new way of strategic planning. The objective was to develop a rolling 1yr, 3yr and 10yr plan that would be "updated" once a year to reflect changes to our situation. The latest plan allows for continued change.

The overall goal of the plan is...

### **To Ensure CPNY continues to Support, Represent and Develop our contractors**

With three major objectives...

- Providing every contractor with the necessary support to implement the ongoing changes to the pharmacy contract
- To support contractors to positively engage and proactively lead change
- To remain the single representative body supporting CPNY contractors across the local geographical footprint

A full copy of the plan can be viewed on our website by clicking here:

<https://cpny.co.uk/wp-content/uploads/sites/53/2024/06/CPNY-10-Year-Strategic-Plan-2024-2034.pdf>

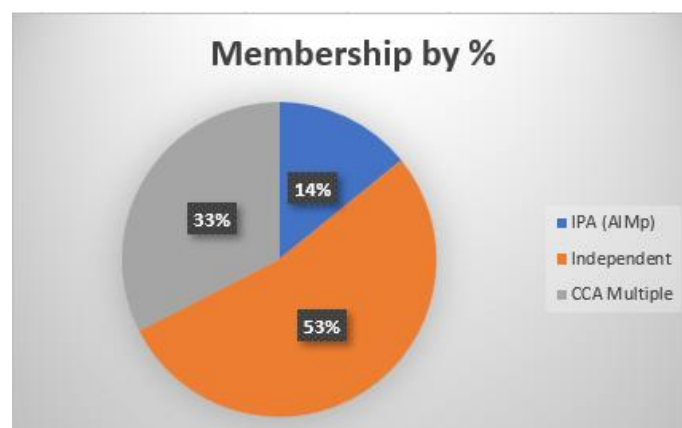
# Governance, structure and management

**Chair:** Shaun Davies **Vice Chair:** Tracey Chambers **Treasurer:** Chris Kendall

**Chief Officer:** Ian Dean

## Make-up of Contractors

| Membership Type | Number     | Percentage |
|-----------------|------------|------------|
| IPA (AIMp)      | 17         | 14.2       |
| Independent     | 64         | 53.3       |
| CCA Multiple    | 39         | 32.5       |
| <b>Total</b>    | <b>120</b> |            |



## Members of the Committee in March 2025

| Organisation     | Who              | Company                     |
|------------------|------------------|-----------------------------|
| CCA Reps         | Chris Kendall    | Boots                       |
|                  | Matthew Watters  | Boots                       |
|                  | Stephen Shew     | Tesco                       |
|                  | Sophie Embling   | Boots                       |
| IPA (AIMp) Reps  | James Fallon     | Day Lewis                   |
|                  | Sinead Pattison  | Day Lewis                   |
| Appointed Chair  | Shaun Davies     |                             |
| Independent Reps | Tracey Chambers  | Copmanthorpe Pharmacy       |
|                  | Richard Harrison | Citywide Health             |
|                  | Ashley Cohen     | Priory Pharmacy             |
|                  | Rui Guo          | Scarborough Healthcare Ltd. |
|                  | Vacancy          |                             |

## Member Expenses in 2024/25

| Name             | Designation      | Travel           | Locum Cover for Attending Meetings | Total             |
|------------------|------------------|------------------|------------------------------------|-------------------|
| Richard Harrison | Member           | £ 38.25          | £ 1,750.00                         | £ 1,788.25        |
| Sophie Embling   | Member           | £ 67.05          | £ 1,400.00                         | £ 1,467.05        |
| Chris Kendall    | Treasurer        | £ 79.20          | £ 1,400.00                         | £ 1,479.20        |
| James Usmar      | Chair            | £ 27.90          | £ 455.00                           | £ 482.90          |
| Rui Guo          | Member           | £ 36.09          | £ 350.00                           | £ 386.09          |
| Tracey Chambers  | Vice Chair       | £ 60.75          | £ 1,890.00                         | £ 1,950.75        |
| James Fallon     | Member           | £ 41.40          | £ 280.00                           | £ 321.40          |
| Matthew Watters  | Member           | £ 220.50         | £ 1,400.00                         | £ 1,620.50        |
| Steven Shew      | Member           | £ -              | £ 1,487.50                         | £ 1,487.50        |
| Sinead Pattison  | Member           | £ 202.50         | £ 1,750.00                         | £ 1,952.50        |
| Shaun Davies     | Chair            | £ 189.43         | £ 3,850.00                         | £ 4,039.43        |
| Shaun Davies     | Chair - Employer | £ 21.60          | £ 350.00                           | £ 371.60          |
| Ashley Cohen     | Member           | £ 84.60          | £ 1,400.00                         | £ 1,484.60        |
|                  | <b>Totals</b>    | <b>£1,069.27</b> | <b>£ 17,762.50</b>                 | <b>£18,831.77</b> |

## Attendance at Committee Meetings in 2024/25

| CPNY Member       | Apr-24    | Jun-24   | Sep-24    | Nov-24    | Jan-25   | Total     | Maximum Attendances | % Attendance |
|-------------------|-----------|----------|-----------|-----------|----------|-----------|---------------------|--------------|
| Richard Harrison  | 1         | 1        | 1         | 1         | 1        | 5         | 5                   | 100.0        |
| Chris Kendall     | 1         | 0        | 1         | 1         | 1        | 4         | 5                   | 80.0         |
| James Usmar Chair | 1         | 1        |           |           |          | 2         | 2                   | 100.0        |
| Tracey Chambers   | 1         | 0        | 1         | 1         | 1        | 4         | 5                   | 80.0         |
| Sophie Embling    | 1         | 1        | 1         | 1         | 0        | 4         | 5                   | 80.0         |
| Shaun Davies      | 1         | 1        | 1         | 1         | 1        | 5         | 5                   | 100.0        |
| Ashley Cohen      | 1         | 1        | 1         | 1         | 0        | 4         | 5                   | 80.0         |
| Matthew Watters   | 1         | 1        | 1         | 1         | 0        | 4         | 5                   | 80.0         |
| Stephen Shew      | 1         | 1        | 1         | 1         | 1        | 5         | 5                   | 100.0        |
| James Fallon      |           |          | 0         | 1         | 0        | 1         | 3                   | 33.3         |
| Rui Guo           |           | 0        | 1         | 0         | 0        | 1         | 4                   | 25.0         |
| Sinead Pattison   | 1         | 1        | 1         | 1         | 1        | 5         | 5                   | 100.0        |
| <b>Total</b>      | <b>10</b> | <b>8</b> | <b>10</b> | <b>10</b> | <b>6</b> | <b>28</b> | <b>54</b>           | <b>51.9</b>  |

North Yorkshire LPC

# FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025



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## Accountants

Sowerby  
Chartered Accountants  
Beckside Court  
Annie Reed Road  
Beverley  
East Yorkshire  
HU17 0LF

# Report of the Treasurer

Year ended 31 March 2025

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## Principal Activities

North Yorkshire LPC is a Local Pharmaceutical Committee ("LPC") acting in the role of a local NHS representative organisation.

### Chris Kendall, Treasurer:

2024/25 has been another challenging year with costs continuing to rise and funding failing to keep up with these increases. The majority of CPNY's funding comes through the contractor levy (£181,000 for 2024/25) and we aim to ensure this is used to give as much value back to those contractors we support. One example of this was the CPNY team securing £150,000 for the Walk In Consultation Service that supports the increased winter pressures that our local healthcare system experiences. We continue to review our costs and ensure that any money being spent is done so responsibly.

The total expenditure for 2024/25 came in at £218,233 while our reserves ended the year at £55,612.

Presented below for contractors is the abridged income and expenditure account for the year ending 31<sup>st</sup> March 2025.

# Statement of Committee Members' Responsibilities

Year ended 31 March 2025

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The committee members are responsible for preparing the Report of the Committee Members and the financial statements in accordance with applicable law and regulations.

The committee members are required to prepare financial statements for each financial year. The committee members have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The committee members must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the committee for that period.

In preparing these financial statements, the committee members are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the committee will continue in operation.

The committee members are responsible for keeping adequate accounting records that are sufficient to show and explain the committee's transactions and disclose with reasonable accuracy at any time the financial position of the committee. They are also responsible for safeguarding the assets of the committee and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The committee members are responsible for the maintenance and integrity of the financial information included on the committee website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The committee members confirm that so far as they are aware, there is no relevant audit information of which the committee's auditors are unaware. They have taken all the steps that they ought to have taken as committee members in order to make themselves aware of any relevant audit information and to establish that the committee's auditors are aware of that information.





# Income and expenditure

as of 31 March 2025

## NORTH YORKSHIRE LOCAL PHARMACEUTICAL COMMITTEE

### PROPERTY INCOME AND EXPENDITURE

for the Year Ended 31 March 2025

|  |         | 2025            | 2024            |
|--|---------|-----------------|-----------------|
| <b>INCOME</b>                          |         |                 |                 |
| NHSBA Contractor                       | 181,500 | 168,000         |                 |
| Other Income                           | 4,510   | 28,906          |                 |
| Meeting sponsorship                    | 4,550   | 2,250           |                 |
|  |         | <b>190,560</b>  | <b>199,156</b>  |
| <b>EXPENDITURE</b>                     |         |                 |                 |
| <b>Staff Employment costs</b>          |         |                 |                 |
| Staff Wages                            | 82,829  | 78,234          |                 |
| HMRC                                   | 26,642  | 26,393          |                 |
| Auto Enrolment Pensions                | 5,008   | 4,847           |                 |
| Locum Cover                            | 17,763  | 23,993          |                 |
| Staff Travel & Parking                 | 5,600   | 5,735           |                 |
| Training Costs                         | 447     | 943             |                 |
|  |         | <b>138,289</b>  | <b>140,145</b>  |
| <b>Establishment Costs</b>             |         |                 |                 |
| Rent                                   | 5,705   | 5,419           |                 |
|  |         | <b>5,705</b>    | <b>5,419</b>    |
| <b>Meeting Costs</b>                   |         |                 |                 |
| Refreshments and Catering for Meetings | 1,028   | 1,033           |                 |
| Room Hire for Meetings                 | 2,672   | 2,837           |                 |
| Members Travel & Parking Expenses      | 1,745   | 1,243           |                 |
| Contractor Support Activity            | 3,936   | 33,314          |                 |
| KKI Audit & OICS                       | -       | -               |                 |
|  |         | <b>9,381</b>    | <b>38,427</b>   |
| <b>Insurance, PPS, Telephone etc</b>   |         |                 |                 |
| Insurance, Bank Charges and Taxes      | 4       | -               |                 |
| Office Stationery                      | 3,554   | 4,008           |                 |
|  |         | <b>3,558</b>    | <b>4,008</b>    |
| <b>Levies and License fees</b>         |         |                 |                 |
| Pharmoutcomes Licenses                 | -       | -               |                 |
| PSNC Levy                              | 58,334  | 49,608          |                 |
| PCN Lead Roles                         | 1,837   | -               |                 |
| Audit Fees                             | 1,098   | 1,056           |                 |
|  |         | <b>61,269</b>   | <b>50,664</b>   |
| <b>Communications</b>                  |         |                 |                 |
| Events                                 | -       | -               |                 |
|  |         | <b>-</b>        | <b>-</b>        |
| <b>Finance</b>                         |         |                 |                 |
| Bank Charges                           | 32      | 32              |                 |
|  |         | <b>32</b>       | <b>32</b>       |
|  |         | <b>218,233</b>  | <b>238,695</b>  |
| <b>NET LOSS FOR THE YEAR</b>           |         | <b>(27,674)</b> | <b>(39,539)</b> |

## BANK RECONCILIATION

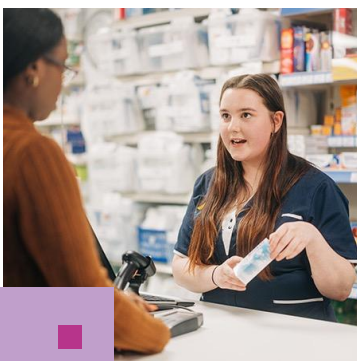
|                                     |          |               |          |               |
|-------------------------------------|----------|---------------|----------|---------------|
| Balance brought forward             | 67,912   |               | 134,451  |               |
| Unpresented cheques                 | -        |               | -        |               |
| Plus deferred income movement below | 15,374   |               | (27,000) |               |
| Plus profit / (loss) above          | (27,674) | 55,612        | (39,539) | 67,912        |
|                                     |          |               |          |               |
| Balance carried forward             |          | <u>55,612</u> |          | <u>67,912</u> |

## DEFERRED INCOME

Funds received are deferred and not recognised within the profit above when they are allocated to post year end activities

|                         |               |  |          |  |
|-------------------------|---------------|--|----------|--|
| Balance brought forward | -             |  | 27,000   |  |
| Deferred in year        | 15,374        |  | -        |  |
| Released                | -             |  | (27,000) |  |
| Balance carried forward | <u>15,374</u> |  | <u>-</u> |  |

*Funds received are deferred and not recognised within the profit above when they are allocated to post year end activities*



# Notes to the Financial Statements

Year ended 31 March 2025

## CHARTERED ACCOUNTANTS' REPORT TO

### NORTH YORKSHIRE LOCAL PHARMACEUTICAL COMMITTEE

In accordance with our terms of engagement we have prepared for your approval the financial statements of North Yorkshire Local Pharmaceutical Committee for the year ended 31 March 2024 on pages three to four from the accounting records and from the information and explanations you have given to us.

As a practising member of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [iceaw.com/membershandbook](https://www.icaew.com/membershandbook).

This report is made solely to you, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of North Yorkshire Local Pharmaceutical Committee and state those matters that we have agreed to state to you in accordance with ICAEW Technical Release TECH08/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than you for our work or this report.

You have approved the financial statements for the year ended 31 March 2024 and have acknowledged your responsibility for them, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for their compilation. We have not verified the accuracy or completeness of the accounting records or information and explanations you have given us and we do not, therefore, express

any opinion on the financial statements.

### CPNY Contact Details

Address: 307 Grovehill Road,  
Beverley, East Yorkshire, HU17 0JG

Tel: 01482 887571

Email: [enquiries@cpny.co.uk](mailto:enquiries@cpny.co.uk)

