

Action Minutes

Date of Meeting: 19/01/2023		Time: 10.00am		
Location: Mercure Fairfield Manor, Shipton Road, York		Subject: CPNY Committee Meeting		
Present: Tracey Chambers (TC), Shaun Davies (SD), Gabriel Garcia Gomez (GG), Richard Harrison (RH), Chris Kendall (CK), Michael Nicholson (MN), James Usmar (JU), David Walker (DW), David Broome (DB)		Apologies: Ashley Cohen (AC), Tom Hajdas (TH), Sinead Pattison (SP)		
Other Attendees: Ian Dean (ID) – CPNY CEO, Laura Smart (LS) – CPNY EO, Caroline Robertson (CR) – CPNY Healthcare & Networking Manager, Katy Tennyson – HNY ICB, Sian Balsom – Healthwatch York				
Issue	Details		Who	When
Apologies	Ashley Cohen (AC), Tom Hajdas (TH) and Sinead Pattison (SP)		INFO	
Declarations of Interest	None		INFO	
	Action	LS requested that Tracey Chambers complete a Declaration of Interest form at the meeting so that all committee members were up to date with this requirement.	TC	19/01/23
Subgroups Feedback	(The committee decided to discuss the subgroup topics collectively rather than break out into groups). TAPR JU informed the committee that the transfer of the 12 Craven pharmacies to CPWY was proceeding. A contractor engagement event is to be held in Skipton on 25 th February 2023 to provide more information and invite questions etc. It had been confirmed that two pharmacies sitting on the Cumbrian border (in Ingleton and High Bentham) did sit within the Humber & North Yorkshire ICB and would remain so. It had been agreed with CPH (Humber LPC) that a merger was unnecessary but that a joint executive meeting ought to be held in the near future to formalise a collaborative working agreement. JU had spoken with Rob Severn at CCA and he was appreciative of the reasons why a merger had not been recommended. CPNY to hold a SGM on the evening of 8 th March 2023 to formally agree the TAPR proposals, update the constitution and seek agreement to hold member elections after April 2023.		INFO	
	Action	DB mentioned that CPNY and CPWY should ask James Wood at PSNC to recalculate their levy payments after the Craven transfer so as to understand the financial impact as soon as possible.	ID	ASAP
	Action	ID to organise a date for a joint executive meeting with CPH	ID	ASAP
	Action	ID to send a 30 day notice to contractors of the SGM	ID	ASAP
	Healthwatch The committee held a discussion around what topics should be included in Healthwatch’s newsletters. For Healthwatch North Yorkshire, JU stated that raising awareness with the public of the following was important: <ul style="list-style-type: none">• Pharmacy is under pressure like the rest of the NHS• The prescription journey• Delays with stock availability (and reiterating the message to patients around ordering responsibly and not stockpiling medicines)• Funding pressures – some services ceased such as free deliveries/dosette boxes			

	<p>For Healthwatch York, TC considered the following topical:</p> <ul style="list-style-type: none"> • Highlighting pharmacies offer flu vaccinations • 'Who's who?' in a pharmacy team • What is NOT an NHS service • Repeat ordering of medicines 			
Minutes of the Last Meeting	Action	DB requested that there be a slight alteration to the wording of his Rep report contained in the November 2022 minutes.	LS	ASAP
Matters Arising	<p>ID reported as follows:</p> <ul style="list-style-type: none"> • AstraZeneca contacted and they are looking at the CVD project in Scarborough • Craven/TAPR discussed earlier • Contract owners requested to be added to NHSE's local email contacts – answer 'no' except NHSmail addresses for security reasons • Katy Tennyson invited to future meetings • Pencycle comms circulated again • CR's permanent employment contract had been signed • Changes to future meeting dates circulated • CPCW had no feedback on their poster (around pharmacy financial pressures) 		INFO	
PSNC Regional Rep's Report	<p>DB reported that the new Discount Deduction scheme had created some teething problems with some contractors not receiving correct payments. BSA is sending letters to those affected with the correct figures. Some contractors have noticed quite a significant difference in discount. The price concessions battle continues as always.</p> <p>RH commented that PSNC did not seem interested in supporting 100hr contractors to reduce their hours, but could this be a tool to demonstrate the ongoing difficulties being faced with the workforce/financial pressures etc? JU replied that this was a contractual issue with NHSE so not PSNC's place to intervene – DB agreed.</p>		INFO	
PCN Leads Session	<p>Six PCN Leads joined the meeting for this agenda item via Zoom:</p> <p>Amir Hassan Iqbal (Selby Town) – fed back that he was the main point of contact for any pharmacies/surgeries having issues with CPCS. His local surgery had held a refresher training session which had resulted in an increase in referrals.</p> <p>Neil Beecham (North Riding Community Health Network) – explained that Hypertension referrals were starting to filter through now. The surgery has messaged over 50s inviting them to attend the pharmacy for a blood pressure check so he is seeing 2-4 requests per day. Need to iron out the referral pathway back to the GP still. Some inappropriate CPCS referrals being received.</p> <p>Tamzin Burn (West Outer & NE York) – reported that she had been focussing on visiting the other pharmacies within her PCN. Most are now embracing the Hypertension service. Supporting them all with PQS (palliative care work etc.). Pharmacies reporting a sense of isolation.</p> <p>Samina Khan (Knaresborough & Rural) – explained that she had been supporting pharmacies with PQS and Hypertension now that flu season was almost finished.</p> <p>Vikki Furneaux (York Medical Group) – reported that she had not met with the PCN lately and pharmacies were generally less engaged as really busy at the moment. There had been some reordering issues so she had sent the PCN the CCG's policy on pharmacies not reordering for patients which had helped explain the process.</p> <p>Warren Cunningham (Hambleton South) – he had not gained much traction with the CD yet but there was success with practice pharmacists at both surgeries who had now engaged and helped to increase CPCS referrals.</p>		INFO	

	CR reported that apologies had been given by Lisa Brain, Debbie Reynolds and Katherine Dodsworth.			
Healthwatch York	JU welcomed Sian Balsom from Healthwatch York to the meeting. Sian gave some feedback on the Askham Bar flu vaccination site in York, stating that some members of the public were angry that they were expected to travel there to be vaccinated with little guidance on where else to be vaccinated (and consequently, some had not been vaccinated). Following discussion with the committee, it was decided that a shared campaign between CPLY and Healthwatch York advertising patient choice and that pharmacies offer flu vaccinations would be a good idea next year. JU talked Sian through the ideas discussed earlier in the day re. topics to be included in their newsletters.		INFO	
	Action	Sian to visit TC at Copmanthorpe Pharmacy to gain an understanding of the prescription process.	TC	ASAP
	Action	ID to provide Sian with a case study demonstrating the benefits of the DMS service and the potential pitfalls for patients when it is not used.	ID	ASAP
Treasurer's Report	CK reported that a big cash outlay in October was returning £60K to NHSE (after holding this for health and wellbeing purposes). ID reported that although he hadn't managed to secure a pharma rep for today's meeting, he was confident he could cover the rest of the year's meetings. (Bank balance as at 18 th January 2023 is £145,625).		INFO	
	Action	ID and CK to devise the budget for 2023/24 with new levy figures included in readiness for the Strategy Day on 31 st January 2023.	ID/CK	31/01/23
Market Entry – Harrogate Consolidation	ID explained that Lloyds had submitted a consolidation application of the pharmacy within Sainsbury's, Wetherby Road and 123 Knaresborough Road (distance of 1.3 miles between). The committee discussed the application and felt no objection was necessary.		INFO	
Healthcare & Networking Manager Update	CR reported that there were currently five vacancies for PCN Leads. The collaboration with PCNs varied greatly but is fairly good across York. The new Lead for Whitby had experienced great success by being invited to a full PCN board meeting. The Leads networking meetings held bi-monthly were well received (but these are funded outside of the main PCN Lead funding). JU commented that Katy Tennyson could perhaps help to lobby PCNs with better collaboration with pharmacies.		INFO	
PCN Leads Funding Bid	ID informed the committee that additional funding of £27K had now been secured from NHSE to support PCN Leads. CR explained that Leads currently receive £600 per quarter but seeing as the PQS funding has ceased, she proposed this be increased to £700. The committee voted in favour of this proposal unanimously.		INFO	
Latest Flu Data	Action	ID highlighted the latest flu data to the committee and commented that there was no national message anymore about people getting their flu vaccination. RH mentioned that some pharmacies were still offering these so why not create a webpage on Healthwatch York directing people to where they can be vaccinated. Sian agreed this was a great idea. LS to put message out in the Weekly Update.	LS	ASAP
ABPM Machines	Action	ID explained that only five pharmacies have so far taken up the offer to borrow the ABPM machines to be used in the Hypertension case-finding service. An idea suggested at the previous week's Executive meeting was to give most of the remaining machines to PCN Leads to hold locally should anyone in their PCN need one. This idea was approved by the committee.	ID/CR	ASAP
Walk-in Consultation Service	LS reported on activity from 1 st November 2022 to 18 th January 2023: • 1072 x consultations (34 active providers)		INFO	

	<ul style="list-style-type: none"> 93 x escalations (68 x urgent GP appts/7 x A & E/18 x urgent clinical/walk-in hubs) 173 x signposted to non-urgent GP appts/32 x signposted to other i.e. nurse/dentist/physio 519 x GP appts saved/28 x OOH GP callouts avoided 32 x A & E presentations avoided 49 x NHS111 calls avoided 183 x patients who would have 'gone without advice' - 13 of these resulted in urgent A & E/walk-in hub escalations above and 11 required urgent GP appts 75% of walk-ins helped by pharmacy without need for signposting/escalation 10% of walk-ins informally referred by surgery <p>LS had also estimated some monetary savings from the service:</p> <p>1072 consults at cost of £15,008 (£14 each)</p> <p>Where patients would have otherwise gone:</p> <p>32 x A & E presentations avoided £359 x 32 = £11,488</p> <p>519 x GP appts saved (after deducting referrals back to GPs) £39 x 519 = £20,241</p> <p>49 x 111 telephone calls £7 x 49 = £343 (estimated)</p> <p>Total £32,072</p> <p>Minimum Saving = £17,064 in 12 weeks with just 34 pharmacies involved</p>		
AOB	<p>Action</p> <p>DB requested that a message be put out to contractors to remind them that branded prescriptions are not included as a concession even if endorsed.</p>	LS	ASAP

Future Meeting Dates 2023:

Time	Day	Date	Venue
10am	Tues	31 st Jan 2023	Mercure York Fairfield Manor Hotel, Shipton Road, York, YO30 1XW (Strategy Day)
10am	Tues	18 th Apr 2023	Mercure York Fairfield Manor Hotel, Shipton Road, York, YO30 1XW
10am	Thurs	8 th Jun 2023	Mercure York Fairfield Manor Hotel, Shipton Road, York, YO30 1XW
10am	Tues	12 th Sep 2023	Mercure York Fairfield Manor Hotel, Shipton Road, York, YO30 1XW (AGM)
10am	Thurs	16 th Nov 2023	Mercure York Fairfield Manor Hotel, Shipton Road, York, YO30 1XW