

Action Minutes

Date of Meeting: 18/11/2021		Time: 12.00pm		
Location: York Sports Club, Shipton Road, York		Subject: CPNY Committee Meeting		
Present: Ashley Cohen (AC), Tracey Chambers (TC), Gabriel Garcia Gomez (GG), Richard Harrison (RH), Tom Hajdas (TH), Michael Nicholson (MN)		Apologies: Shaun Davies (SD), Chris Kendall (CK), James Usmar (JU), David Walker (DW), David Broome (DB)		
Other Attendees: Ian Dean (ID) – CPNY CEO, Laura Smart (LS) – CPNY EO, Caroline Robertson (CR) – CPNY Healthcare & Networking Manager				
Issue	Details		Who	When
Pharma Sponsor	David Parker from Kyowa Kirin gave a short presentation to the committee on Moventig.		INFO	
Apologies	Shaun Davies, Chris Kendall, James Usmar, David Walker, David Broome, Tommy Ling (resigned).		INFO	
Declarations of Interest	None.		INFO	
Minutes of the Last Meeting	The minutes of the last meeting were declared as an accurate record.		INFO	
Matters Arising	ID reported as follows: <ul style="list-style-type: none">Gaggle Groups have been updatedLatest CPCS GP referrals data has been distributed via Weekly DigestPQS half hour “drop-in” sessions started this week, with a discussion around PCN Leads training scheduled for next Monday		INFO	
PCN Leads Session	One PCN Lead joined the meeting for this agenda item via Zoom: Tamzin Burn (West, Outer & North East York) reported that she met with her Clinical Director last week. Some CPCS referrals have come through from local surgeries. Flu plan discussed for next year and updated on NMS and the asthma element of PQS. TC asked if there were any PCN pharmacists in post yet. Tamzin confirmed she knew there was at Haxby and she would endeavour to obtain a list of all.		INFO	
	Action	TC asked if the CCGs could mandate CPCS training under protected learning time. ID to enquire.	ID	ASAP
PSNC Regional Rep’s Report	Action	DB absent but had asked ID to mention the consultation on original pack dispensing, and to make sure we encourage contractors to submit a response.	LS	ASAP
LPC Conference	ID reported that the day centred around updates on the progress of the Review Steering Group and the Community Pharmacy Workforce Development group.		INFO	
	Discussions were held around ICS development and LPC support required from PSNC.			
	The new PSNC CEO had not been appointed as yet but there would hopefully be news on this very soon.			
Review Steering Group	Next steps of the decision-making process: <ul style="list-style-type: none">Shaping the optionsContractor proposal by way of a ‘prospectus’Overall path to change for PSNC and LPCs Logistics: <ul style="list-style-type: none">Single vote on prospectusOne vote per contract		INFO	

		<ul style="list-style-type: none"> Held early 2022 Results in March 2022 and next steps announced 		
Covid-19 Vaccinations	ID explained:	<ul style="list-style-type: none"> 15 NY & Y community pharmacies currently delivering More than 30,000 booster vaccines administered by NY community pharmacy 	INFO	
Flu Vaccinations	ID reported:	<ul style="list-style-type: none"> Nationally over 3 million flu vaccines delivered by CP Many CPs reporting large uptake Likely NY CPs will achieve over 40K this season 	INFO	
CPCS and GP Referrals	Increasing number of practices starting referrals and more interest since Winter Access Fund announced from GPs. ID and CR having a number of meetings with interested PCNs with learnings from practices being shared. Karen Stone (funded by NHSE&I) supporting GP practices.		INFO	
	Action	ID to speak to Gary Young re. Vale of York CCG videos produced on CPCS.	ID	ASAP
	Action	ID to issue latest CPCS data in Weekly Digest.	ID	19/11/21
DMS Data	Harrogate District Hospital – 429 referrals from February to mid-November York District Hospital (including Scarborough Hospital)– 1,412 referrals from February to mid-November (93% York/7% Scarborough).		INFO	
Treasurer's Report	ID reported that the bank balance remained very healthy (£198,311 as at 17 th November 2021). £26K of this is income received in advance for the Vitamin D service and £15K for PCN Lead support.		INFO	
PCN Engagement	CR reported:	<ul style="list-style-type: none"> Working to get Leads properly integrated into PCNs. Some have been to meetings but supporting the rest to achieve this. Karen Stone piloting drop-in virtual training sessions for GPs (CPCS referrals) Lots of Gaggle activity with Flu plans being shared 3-monthly catch ups with Leads No Lead currently for Harrogate or Whitby Coast & Moor PCNs 	INFO	
PQS/PCN Lead Training	PQS training for contractors is currently underway via 'drop-in' half hour sessions (the first session on the Gateway now completed and the sessions on Domains and Q & A to follow over the next two weeks). Training for PCN Leads: CPNY meeting with Lynette Roberts (Captivating Solutions) next week to organise an event.		INFO	
PCN Leads Funding	ID explained to the committee that a joint bid between CPNY and Humber LPC had been successful and each LPC had been awarded £25K to support the development of PCN Leads over the next six months.		INFO	
	Action	A discussion around what criteria ought to be set to encourage and enable PCN Leads to achieve more in their roles was held. Lots of points noted; CPNY office to give it more thought and determine a guide to expectations of PCN Leads in order for them to claim their funding (up to £1,200 each).	ID/CR/LS	Dec 22
Sub Groups	Regulatory	It was decided to postpone updating the Self-Assessment tool due to the absence of several committee members.	INFO	
	Service Support	The group was tasked with reviewing a Vitamin D service commissioned by Consilient Health. Happy with the proposed specification and suggested a start date of February 2022.	INFO	
	Contractor Support	The group discussed the idea of holding an 'Awards' event for contractors. Lots to consider but decided to give thought to organising an event in June 2022 on a Saturday night (perhaps June 18 th) at a hotel in York, fully/partly subsidised by CPNY and possibly obtain sponsored awards from pharma rep companies.	INFO	

Pharmacy Wellbeing Service	<p>LS reported on the service so far:</p> <ul style="list-style-type: none"> The service has been granted funding and extended for another six months until April 2022 To date, there have been 17 self-referrals into the service (13 mental health, 4 weight management) More online webinars arranged (helping the team, stress awareness, nutrition matters, bereavement support) together with the MECC for Mental Health RSPH accredited training course bespoke for community pharmacy <p>And talked the committee through how the 'recovery star' process works that Lydia Clark (the Wellbeing Coach) takes some of her clients through.</p>			INFO	
Future Meeting Dates	Action	Dates discussed and agreed for 2022 meetings. ID to disseminate in his weekly digest.	ID	ASAP	
AOB	Action	RH mentioned how difficult recruitment of new staff was currently and how it could be a struggle covering all opening hours at times. LS said the emergency regulations could still be used to notify NHSE&I of temporary reduction in hours. It was agreed to put out a 'workforce issues' survey to contractors to determine an overall picture to be used as tangible evidence.	ID	ASAP	
	Action	LS suggested that contractors be given another levy payment holiday given the bank reserves increasing steadily. To be considered at the January 2022 meeting.	ID	ASAP	

Future Meeting Dates 2022:

Time	Day	Date	Venue
12pm	Thurs	20 th Jan 2022	Mercure York Fairfield Manor Hotel, Shipton Road, York, YO30 1XW
10am	Thurs	3 rd Feb 2022	Mercure York Fairfield Manor Hotel, Shipton Road, York, YO30 1XW – Strategy Day
12pm	Thurs	24 th Mar 2022	TBC
2pm	Thurs	9 th Jun 2022	TBC – AGM (7pm)
12pm	Thurs	15 th Sep 2022	TBC
12pm	Thurs	17 th Nov 2022	TBC