

## Action Minutes

<b>Date of Meeting:</b> 21/01/2021		<b>Time:</b> 12.00pm		
<b>Location:</b> Virtual Meeting via Zoom		<b>Subject:</b> CPNY Committee Meeting		
<b>Present:</b> Tracey Chambers (TC), Charles Christian (CC), Shaun Davies (SD), Tom Hajdas (TH), Richard Harrison (RH), Chris Kendall (CK), Tommy Ling (TL), James Usmar (JU), David Broome (DB)		<b>Apologies:</b> Richard Clark (RC), James Soderberg (JS)		
<b>Other Attendees:</b> Ian Dean (ID) – CPNY CEO, Laura Smart (LS) – CPNY EO, Vikki Furneaux (VF) – Monkbar Pharmacy, Penny Bates (PB) – Poppleton Pharmacy				
Issue	Details		Who	When
Apologies	None		INFO	
Pharma Sponsor	Action	Vaughn Thompson from Besins conducted a short presentation on Testogel. This prompted various questions from committee members and a discussion around the possibility of a patient identification service. ID to set up meeting with Besins to discuss further.	ID	ASAP
Declarations of Interest	None. Overdue annual DOIs to be sent to LS asap.		ALL	ASAP
Minutes of the Last Meeting	Action	The minutes of the last meeting were declared as an accurate record with the exception of a typo – ‘FMG’ to be changed to ‘FMD’.	LS	ASAP
Matters Arising	ID reported as follows: <ul style="list-style-type: none"><li>There are STILL some committee members who haven’t sent a completed Declaration of Interest form</li><li>APPG survey was included in Weekly Update</li><li>Buddy list sent out</li><li>JS was sent AND completed his DOI form</li><li>Virtual Outcomes training issued</li><li>Committee members added to PCN Leads mailchimp</li><li>Christmas cut off times posters circulated</li></ul>		INFO	
PCN Leads Session	SD (Harrogate) – explained that he had collected most of the surveys from his pharmacies. A response from the Clinical Director had now been received, however, it was a polite ‘thanks but I’m too busy to engage currently’ email. JU (Richmondshire) - reported that all surveys had now been completed and sent to his CD. The PCN had invited all pharmacy staff to have their COVID vaccine. JU reported on behalf of Hayley Usmar (Hambleton North) that a response had now been received from her CD but it was another ‘sorry no time’ message. VF (York Medical Group) - explained that she spoke to her CD yesterday and she is very keen to work with pharmacies – asking for help with COVID vaccines for CEV patients and frustrated by slow turnaround of CPCS GP referrals. VF had been asked to attend monthly PCN pharmacy team meetings, although not invited to main PCN meetings yet. PB – all going well. Ten survey responses collected. She had set up a ‘live’ flu stock list up which had proven really useful. Her CD very busy but communicative and looking into starting CPCS GP referrals. ID – reported that the Pharmacy Lead for Selby Town (Mohammed Ali) had given notice of leaving the post as he was selling his pharmacy – therefore new lead required shortly. (VF and PB left the meeting)		INFO	
PSNC Regional Rep’s Report	DB explained that PSNC continue to work hard dealing with lots of issues arising: <ul style="list-style-type: none"><li>Great frustration felt within the team around securing COVID costs for pharmacy</li><li>PPE claiming mechanism agreed upon via tiered system</li><li>Upcoming pharmacy advice audit very important</li><li>APPG (All Party Pharmacy Group) report was in favour of pharmacy with positive recommendations for the future of pharmacy made</li></ul>		INFO	

	<ul style="list-style-type: none"> <li>Wright review – progress being made – first steering group meeting held before Christmas, second due shortly so should see some movement soon.</li> </ul>			
<b>Discharge Medicines Service</b>	ID explained that DMS is due to go live on 15 <sup>th</sup> February 2021. PSNC has published a contractor checklist and NHSE&I has issued a Toolkit for pharmacy staff in community, primary and secondary care settings. Funded essential service at £35 per referral completed, although a partial fee can be claimed on some occasions. Very much a 'soft rollout' initially as TCAM services are transitioned into the national DMS.		INFO	
<b>Flu Vaccination Update</b>	ID reported that there had been an incredible response by community pharmacy. In Humber Coast & Vale, nearly 85% of over 65s had been vaccinated. Most pharmacies have already administered more vaccinations than in the whole of last season. Private patients now allowed to be offered DHSC stock.		INFO	
<b>COVID-19 Vaccination Update</b>	ID explained that: <ul style="list-style-type: none"> <li>Pfizer vaccine and AstraZeneca vaccines both now in use</li> <li>Logistics driven by storage requirements</li> <li>Unlikely that most community pharmacies will be able to be directly involved at this stage</li> <li>Some Community Pharmacists are employed in the PCN schemes currently</li> <li>Likely that community pharmacy will only be involved later once priority groups vaccinated</li> <li>Community pharmacy staff now being vaccinated</li> </ul>		INFO	
<b>Treasurer's Report and Budget 2020/21</b>	CK reported that the bank balance remained very healthy (£171,923 as at end of December 2020). He mentioned that the expenditure budget for HMRC (for PAYE) had almost been exhausted for 2020/21 and this must have been due to an oversight when budget planning as no apparent reason for this to have been overspent. Income still coming in on a regular basis from pharma for sponsoring meetings etc.		INFO	
<b>Opioid Induced Constipation Service (KKI)</b>	ID provided an update on this service: <ul style="list-style-type: none"> <li>KKI extended the scheme for six months to allow the pharmacies to do more as Covid-19 interrupted delivery</li> <li>Pharmacies able to recruit up to 60 patients</li> <li>Target was to recruit before Christmas but KKI happy to continue until March</li> <li>Interim payments made in October to reflect those visits completed by the original end date</li> </ul>		INFO	
<b>Market Entry</b>	ID updated the committee: <ul style="list-style-type: none"> <li>PSNC had advised that the Scarborough application from Aston Pharmacy was a valid case and should be supported which CPNY duly did. No decision yet but no objections sent.</li> <li>Haxby decision due soon also and no objections sent.</li> <li>Both Norton and Thorpe Willoughby relocations have been approved.</li> </ul>		INFO	
<b>New Independent Committee Member Selection</b>	Five independent contractors (or their representative) had nominated themselves as candidates. Four rounds of voting took place and Ashley Cohen of Priory Pharmacy duly elected.		INFO	
	<b>Action</b>	ID to let the successful and unsuccessful candidates know the result of the election.	ID	ASAP
<b>Pharmacy Quality Scheme</b>	ID reported that there were a handful of contractors yet to submit their PQS Part 1 declaration (LS chasing these pharmacies up). Part 2 declarations would need to be submitted during the period 1 <sup>st</sup> February 2021 to 26 <sup>th</sup> February 2021. Training had been provided to PCN Leads to ensure they knew what they needed to do on behalf of their PCN pharmacies.		INFO	
<b>CPCS – GP Referrals</b>	Nationally, the service went live on 1 <sup>st</sup> November 2021. The NHSE&I team locally are identifying funding to support the rollout in North Yorkshire. The Covid vaccinations programme will likely mean this will not go live before March 2021. PCN wide likely to be encouraged although not exclusively. NHSE&I asking CCGs to support.		INFO	
	<b>Action</b>	Consideration to be given as to how pharmacies will be able to meet the criteria for claiming the £300 setup payment.	LS	ASAP

<b>Future Meeting Dates</b>	ID mentioned that the September committee meeting date of 16 <sup>th</sup> clashes with the LPC conference so proposed it be changed to 23 <sup>rd</sup> September instead.		INFO	
	<b>Action</b>	Note change to September committee meeting date in diaries: NOW Thurs 23 <sup>rd</sup> September 2021	ALL	ASAP
	<b>Action</b>	ID to send the NPA event invitation to all committee members.	ID	ASAP
<b>AOB</b>	TC reported that there had been some inappropriate CPCS referrals with emergency supplies. TH mentioned that Scarborough Hospital had now started offering COVID vaccinations for pharmacy staff.		INFO	
	<b>Action</b>	JU mentioned that some GPs were inappropriately referring minor conditions for OTC supplies e.g. recommending products not licensed as remedies. ID to raise with Medicines Management teams and resend the most recently updated list of conditions and appropriate OTC medicines to be circulated.	ID	ASAP

### Future Meeting Dates 2021:

Time	Day	Date	Venue
10am	Thurs	25 <sup>th</sup> Feb 2021	Zoom (Strategy Day)
12pm	Thurs	25 <sup>th</sup> Mar 2021	Zoom
2pm	Thurs	10 <sup>th</sup> Jun 2021	TBC (AGM)
12pm	Thurs	23 <sup>rd</sup> Sep 2021	TBC
12pm	Thurs	18 <sup>th</sup> Nov 2021	TBC