

Action Minutes

Date of Meeting: 19/11/2020		Time: 12.30 pm		
Location: Virtual Meeting via Zoom		Subject: CPNY Committee Meeting		
Present: Mohammed Ali (MA), Tracey Chambers (TC), Charles Christian (CC), Richard Clark (RC), Shaun Davies (SD), Tom Hajdas (TH), Richard Harrison (RH), Chris Kendall (CK), Tommy Ling (TL), James Soderberg (JS), James Usmar (JU), David Broome (DB)		Apologies:		
Other Attendees: Ian Dean (ID) – CPNY CEO, Laura Smart (LS) – CPNY EO, Vikki Furneaux (VF) – Monkbar Pharmacy, Penny Bates (PB) – Poppleton Pharmacy				
Issue	Details		Who	When
Apologies	None		INFO	
Introductions	ID welcomed back to the committee, Shaun Davies (Harrogate Pharmacy), as new Independent contractor representative. He also introduced PCN Leads, Vikki Furneaux and Penny Bates, who joined the first part of the meeting.		INFO	
Declarations of Interest	Action	None. ID requested that all committee members send their annual declaration to LS asap.	ALL	ASAP
Minutes of the Last Meeting	The minutes of the last meeting were declared as an accurate record.		INFO	
Matters Arising	ID reported as follows: <ul style="list-style-type: none">Printers notified that no leaflets needed this year for FluWeb links around permissions to do private flu jabs circulatedID sent responses to PCSE on Market Entry itemsCommittee member candidates contacted with resultGaggle groups started for PCNs		INFO	
PCN Leads Session	JU (Richmondshire) - reported that he had communicated with his CD (Clinical Director) where pharmacies were with flu re. stock issues etc. He had so far had around 30% level of engagement from pharmacies in returning their flu survey. VF (York Medical Group) - explained that progress was being made slowly but surely. She had another meeting scheduled with CD and another PCN meeting to discuss repeat discussing in care homes. Pharmacy engagement so far at approximately 40%. PB (West, Outer and North East York) - stated that she had now managed to speak to 9 out of 11 pharmacies. A telephone call with her CD had been really positive; discussed flu/CPCS and other general comms issues. MA (Selby Town) – explained he had sent out the flu survey to his pharmacies this week. He was now looking at organising the business continuity plans and obtaining information from the local surgeries to supplement these. SD (Harrogate) - explained he had not gotten that far yet as new in post and had been unable to attend the recent PCN Lead training. No contact made as yet with his CD, however, some pharmacies were already chasing him for information which was promising. ID – reported that he had agreed with the LMC to attend the North Yorkshire CDs meeting and be able to conduct a short presentation to encourage engagement. Still trying to obtain all CD email addresses and Gaggle groups to be set up very soon to make comms between PCN Leads and their group of pharmacies easier.		INFO	
PSNC Regional Rep’s Report	DB explained that PSNC continue to work hard dealing with lots of issues arising: <ul style="list-style-type: none">They are no nearer to agreement on recovery of COVID-19 costs for pharmacies – latest offer was rejectedIt is expected that most pharmacies will be unable to be involved with the first phase of administering the Pfizer vaccine against COVID-19 due to the logistical challenges associated with this particular vaccine, however it is envisaged that once other vaccines become available such as the Oxford (Astra Zeneca) vaccine, pharmacies will becoming increasingly involved		INFO	

	<ul style="list-style-type: none"> With Brexit approaching, FMD will cease the same day (31st December 2020) They are pushing for the PQS deadline to be extended 		
	Action <ul style="list-style-type: none"> Huge health and wellbeing focus at the moment and in light of this LS to put out APPG (All Party Pharmacy Group) survey out in Weekly Update. 	LS	20/11/20
Independent Review Update	ID explained that PSNC had agreed to fund the formation of a Review Steering Group which had been set up to include ten members: 4 CCA reps, 4 Independent reps and 2 AIMp reps. David Broome is one of the Independent reps. DB reported that the Chair, Sue Killen was in the process of setting up the first meeting.	INFO	
Flu Vaccination Update	ID reported that community pharmacy had administered 1.8 million vaccinations nationally so far this season; CPNY had not been able to access localised information on numbers but from various discussions, many pharmacies' stock was already gone or nearly so. Still awaiting news on pharmacies accessing the national stockpile of vaccine.	INFO	
COVID-19 Vaccination Update	ID reiterated that it was unlikely that community pharmacy would be involved in a major way when the Pfizer vaccine became available, however pharmacists may decide to help PCNs out etc. He shared the location of the first vaccination sites commissioned by NHSE&I to be deployed in North Yorkshire in readiness for the Pfizer vaccine being approved (one in each PCN area).	INFO	
Mapping Buddies to PCN Leads	Action <p>ID explained that all buddies had now been mapped to PCN Leads. List to be sent out to committee members.</p>	ID	ASAP
PCN Leads Changes	ID reported that Shaun Davies was now the Lead for Harrogate PCN, and there were two vacancies currently for North Riding Community Health Network and Whitby Coast & Moor (both with closing dates for expressions of interest before the end of November).	INFO	
	Action <p>JS asked that ID forward him the expression of interest form again to complete as he wished to apply as Lead for Whitby Coast & Moor PCN.</p>	ID	ASAP
Supporting PCN Leads	A discussion was held around the support required for PCN Leads. It was acknowledged that although contractors are being funded for the PCN Lead, employers will have different views on paying for/providing time off for PCN Leads to engage in PCN activities, out of normal working hours or to allow attendance at meetings etc. JU mentioned that Boots had recognised the need to ensure that Leads could claim back this time in lieu. RH commented that he thought Leads need to be clearer on what is expected of them perhaps by way of a structured agenda. LS said this might be difficult to implement as different priorities in different localities.	INFO	
	Action <p>ID reported that the CPCS GP Referral guidance was still awaited but that Leads could start to raise awareness with their PCNs. LS to provide information to Leads as and when it materialises (e.g. Virtual Outcomes training for GPs).</p>	LS	ASAP
	Action <p>RH asked if committee members could be added to the new PCN Leads Update (mailchimp newsletter). LS confirmed she would so this and re-send last week's first edition.</p>	LS	ASAP
CPCS – GP Referral	ID explained that nationwide this had gone live on 1 st November 2020 but locally it would be some time before the rollout in North Yorkshire. The local NHSE&I have got some funding to help with the rollout and are currently identifying PCNs/GP surgeries that wish to engage first. No definite IT solution for the service yet.	INFO	
CPCS Provider Pays Model	ID reported that the PharmOutcomes licence currently paid for by NHSE&I to operate the CPCS platform will cease nationally on 31 st March 2021. Pharmacies will then be expected to pay for the IT platform they use themselves on a 'pay as you go' system.	INFO	
Opioid Induced Constipation Service (KKI)	ID provided an update on this service. KKI had agreed to extend the project for six months until March 2021 as COVID had interrupted delivery. Pharmacies can now recruit up to 60 patients each. So far, 228 patients recruited by 21 pharmacies; with 52 second and third visits having taken place. Interim payments were made to pharmacies in October for service provision to date.	INFO	

Virtual Outcomes Update	The number of pharmacies accessing the online training platform has increased to 79 (from 62). Total views stand at 1,100 up from 714 demonstrating that this is becoming increasingly valued by pharmacies.		INFO	
Treasurer's Report and Budget 2020/21	CK reported that the bank balance remained very healthy (£170,133 as at end of October 2020). Income for October was high as two levy payments were received. 60% of the year's budget remaining due to lower running costs of CPNY currently in terms of rent/travel expenses/meeting expenses etc.		INFO	
Market Entry	Action	No significant change relocation of Aston Pharmacy, Falsgrave Rd, Scarborough to 1a Belgrave Crescent. ID to check implications with PSNC as the pharmacy currently at the proposed new site is closing April 2021.	ID	ASAP
AOB		ID reminded the committee of the PQS Part 2 training taking part virtually on Tuesday 1 st December.	INFO	
	Action	A discussion around communicating cut-off times for patients ordering prescriptions in time for Christmas took place. ID to send a copy of North Yorkshire CCG's poster to RH.	ID	ASAP

Future Meeting Dates 2021:

Time	Day	Date	Venue
12pm	Thurs	21 st Jan 2021	Virtual Meeting
10am	Thurs	25 th Feb 2021	TBC (Strategy Day)
12pm	Thurs	25 th Mar 2021	TBC
2pm	Thurs	10 th Jun 2021	TBC (AGM)
12pm	Thurs	16 th Sep 2021	TBC
12pm	Thurs	18 th Nov 2021	TBC