

Action Minutes

Date of Meeting: 04/06/2020		Time: 7pm		
Location: Virtual Meeting via Zoom		Subject: CPNY Committee Meeting		
Present: Mohammed Ali (MA), Tracey Chambers (TC), Charles Christian (CC), Jack Davies (JD), Tom Hajdas (TH), Richard Harrison (RH), Chris Kendall (CK), James Usmar (JU), David Broome (DB)		Apologies: Tommy Ling (TL), James Soderberg (JS)		
Other Attendees: Ian Dean (ID) – CPNY CEO, Laura Smart (LS) – CPNY EO				
Issue	Details		Who	When
Apologies	Tommy Ling and James Soderberg (new CCA representative replacing Shaun Davies)		INFO	
Declarations of Interest	Richard Harrison and prescription direction issue to be discussed within agenda item.		INFO	
Minutes of the Last Meeting	The minutes of the last meeting were declared as an accurate record.		INFO	
Matters Arising	ID reported as follows: <ul style="list-style-type: none">The £40K contingency fund for COVID-19 (agreed at the March committee meeting) has been added to the expenditure budget for 2020/21Mercure York hotel venue for committee meetings cancelled for June and September 2020; November’s meeting venue to be decided upon nearer the time		INFO	
PSNC Regional Rep’s Report	DB explained that PSNC have understandably been working hard dealing with lots of issues arising from the COVID-19 crisis including: <ul style="list-style-type: none">Negotiating advance cash payments for pharmacySeeking reimbursement of COVID-19 costsConsidering how new patient consent models can work (other than written in the current circumstances)How the flu season 2020/21 can be undertaken safely and what precautions will be requiredA review of the Pandemic Delivery Service will take place shortly to determine whether it continues past the end of June 2020		INFO	
	Action	There have been many reports of wholesalers imposing limited quotas of drug supply which is causing difficulties with pharmacies obtaining stock. LS to ask contractors to report these instances to PSNC.	LS	05/06/20
COVID-19 Update	ID updated the committee on national/local issues that had arisen so far from the COVID-19 crisis: <ul style="list-style-type: none">The Initial Panic stage saw huge queues and extreme workload for pharmacies as patients panic bought/ordered and this was amidst pharmacies organising new social distancing regimes, obtaining PPE and erecting perspex screens etcPSNC’s initial response saw the creation of a Rapid Action Team (regional lead is Ruth Buchan of Community Pharmacy West Yorkshire) and discussions with DHSC around advance cash payments (£300m and £50m achieved)CPNY’s initial response saw the CPNY team working from home, drawing up a contingency plan, discussions with local NHSE&I teams identifying main risk areas, and a huge increase generally in communications with various stakeholders such as NHSE&I local/regional teams and ICS, LMC, CCGs, public health teamsMedia activity was undertaken by CPNY to highlight the plight of some pharmacies being subjected to rare occasions of verbal/physical abuse from patients. Situation Report surveys to contractors were initiated to guide what issues were arising and areas of concern highlighted to PSNC		INFO	

	<ul style="list-style-type: none">Contractor responses saw innovative and new ways of working including: increased delivery models, serving hatches, utilising local volunteers and working behind closed doors.EoL supply posed an issue as urgent prescriptions were not always being identified quickly and easily so various methods to rectify this were considered with the solution decided upon being to provide all pharmacies with a mobile phone to use as a dedicated emergency line only (CPNY procured these for all North Yorkshire community pharmacies)Delivery offers from various organisations flooded in to CPNY (in addition to locally organised ones direct with pharmacies). CPNY is exceptionally grateful to North Yorkshire Fire & Rescue Service, York CVS, Move The Masses and North Yorkshire County Council to name a fewGoing into the ‘New Normal’ phase will see social distancing continue into the foreseeable future, risks/challenges associated with Test and Trace and coming up with new ways of working such as video consultations with patients which is being trialled in York by a local pharmacy chain <p>Overall, the committee commended contractors’ responses individually and collectively to the crisis, stating that North Yorkshire community pharmacies had really demonstrated great versatility in the face of adversity.</p>				
	<table><tr><td>Action</td><td>The question of availability of antibody testing for pharmacies was raised. ID/LS to enquire about this via NHSE&I area team as it had not been rolled out locally yet.</td></tr></table>	Action	The question of availability of antibody testing for pharmacies was raised. ID/LS to enquire about this via NHSE&I area team as it had not been rolled out locally yet.	ID/LS	ASAP
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Independent Review Update	Professor Wright’s report will be published on 19 th June 2020 and a webinar held for contractors on 29 th June 2020 to ask questions etc. Following this, a meeting will be held for LPCs to attend on 8 th July 2020.	INFO			
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Treasurer’s Report and Budget 2020/21	ID reported that the bank balance remained very healthy (£154,724 as at end of May 2020). Outgoing expenditure was less than usual due to less travelling expenses/room hire activity and rent reduction of office etc. CPNY had received the sum of £7,800 from NHSE&I for future PCN lead training. The sum of £2,249 had been spent from the COVID-19 budget so far to procure mobile telephones for all North Yorkshire pharmacies (excluding distance sellers).	INFO			
Prescription Direction Issue	In response to complaints raised by two pharmacies about a GP practice in York directing prescriptions, NHSE&I had looked into the issue and Vale of York CCG had taken action to insist the GP practice rectify the situation and reverse many of the nominations.	INFO			
September Meeting and AGM	ID proposed that the Contractor AGM take place via Zoom on 17 th September 2020 at 7pm; agreed by the Committee.	INFO			
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Future Meeting Dates 2020:

Time	Day	Date	Venue
7pm	Thurs	17th Sep 2020	AGM – Virtual Meeting via Zoom
12pm	Thurs	19 th Nov 2020	TBC