

Action Minutes

Date of Meeting: 21/03/2019		Time: 12pm	
Location: Mercure York Fairfield Manor Hotel, Shipton Road, York		Subject: CPNY Committee Meeting	
Present: Shaun Davies (SD), Ian Dean (ID), Tracey Chambers (TC), Chris Kendall (CK), Tommy Ling (TL), James Usmar (JU), David Broome (DB), Tamzin Burn (TB) - late, Charles Christian (CC), Jonathan Taylor (JT)		Apologies: Tom Hajdas (TH), Richard Harrison (RH),	
Other Attendees: Jack Davies (JD) – CPNY CEO, Paul Robinson – Chair Humber LPC, Phillipa Sellstrom and Carly Walker – North Yorkshire County Council (NYCC)			
Issue	Details	Who	When
Tillots Presentation (Meeting Sponsor)	Katy Newsome introduced Tillots as a GI Specialist drugs company who currently produce Ascaol/Octasa and Entacort. They are currently working to raise the profile and understanding of Microscopic Colitis and are looking to hold a roadshow in the North.	INFO	
Apologies	Tom Hajdas and Richard Harrison	INFO	
Declarations of Interest	None	INFO	
Minutes of the Last Meeting	The minutes of the last meeting were declared as an accurate record.	INFO	
Matters Arising	JD reported as follows: <ul style="list-style-type: none">New accountancy firm, Sowerbys, has been duly appointed. An initial meeting took place 5th February 2019.	INFO	
STP Update	Paul Robinson presented to the committee on the progress of Humber LPC with the Humber Coast & Vale Partnership: <ul style="list-style-type: none">Engagement has been slow progress however they have now secured a seat on the HCVP strategic boardThe STP has been identified as failing, there is a lack of collective buy in which means there is no real traction on anything.HCVP see Community Pharmacy being involved in planned Care, a small part of emergency care and workforce.PR believes there are opportunities for Community Pharmacy in Medicines Optimisation, Cardiology and Primary Care. LPCs should focus their efforts on developing services in cardiovascular disease detection, self-care/minor ailments/PGD, Transfer of Care Services, prescription waste and Advanced Services.Primary Care Networks (PCNs) will be key to the success of STPs.	INFO	
Regional Rep’s Report	DB reported as follows: <ul style="list-style-type: none">Interim funding of £2592million has been announced until the end of September 2019This includes an extra £10 million of funding available through Category M medicinesMURs will be limited to 200 up to the end of September; no details have been announced on what will happen after this date with this service.	INFO	
PSNCs Chairs and CEO Meeting Report	ID and JD reported as follows: <ul style="list-style-type: none">Role of IT is going to be key to being more successful and efficientEngagement of Community Pharmacy with PCNs is essential<ul style="list-style-type: none">LPCs should be engaging at STP/ICS level and the engagement of PCNs should be done by a nominated contractor who works in the footprint of the PCN.Simon Dukes has stated<ul style="list-style-type: none">He wants a multiyear settlement but Brexit is hampering negotiationsFMD will be a separate negotiationPSNC should be focusing efforts on supporting LPCs around PCNsCommunity Pharmacies need to changeA draft version of the PSNC Pharmacy Change Video was shown to the committee and feedback given.	INFO	

<p>NYCC Bi-Annual Services Review</p>	<p>Phillipa Sellstrom (PS) and Carly Walker (CW) attended the review on behalf of NYCC and reported:</p> <ul style="list-style-type: none"> Approved Pharmacy List is still open to new providers – Currently 96 CPs are signed up <p>Alcohol</p> <ul style="list-style-type: none"> 57 CPs signed up but interventions remain low. One provider has delivered 80% of these interventions. Target is 1 per week per CP, 572/Qtr Two options for training, free one day face to face course or online training. <p>Needle Exchange</p> <ul style="list-style-type: none"> 20 providers delivering over 18,000 interventions. Concerns raised again regarding harm reduction advice given as 58% of users only attend a CP but only 17% recorded as given advice. TL fed back that many users of the services are repeat users and therefore it wouldn't be necessary to provide advice on every exchange. JU Suggested amending the record sheet to highlight the harm reduction element and could NYCC provide clarity of the minimum advice they would expect to be provided on each provision. NYCC raised the idea of CPs potentially supplying Naloxone in the future <p>Supervised Consumption</p> <ul style="list-style-type: none"> No concerns from NYCC PS asked whether all the information CPs record on Pharmoutcomes is required and if there was value in keeping the template for reporting 3 missed doses. The committee feedback that the address is not required and a post code would suffice for the demographic information NYCC require. The 3 day template is useful for timely notification. <p>EHC</p> <ul style="list-style-type: none"> No concerns from NYCC <p>Chlamydia Testing</p> <ul style="list-style-type: none"> 74 accredited CPs but only 18 kits returned. 26/110 patients not offered a testing kit. JD suggested to include question about why the kit was refused. <p>Training raised as an issue for Sexual Health services again. SD suggested that NYCC adopts of Declaration of Competence (DoC) system rather than face to face training as the rural nature of North Yorkshire can be a barrier to attending events.</p> <p>Flu – Health and Social Care</p> <ul style="list-style-type: none"> Only 18 Pharmacies signed up and asked how this could be increased next year. TC fed back that the service needs to be made available much earlier for CPs to consider taking part. Staff uptake – Off site vaccinations. The committee fed back that this may have some governance issues (maintaining cold chain, insurance etc.) and they would need to consider the cost of locums to release Pharmacists to attend if this was something they wanted to pursue. <p>Stop Smoking Service</p> <ul style="list-style-type: none"> Service is ending with Solutions4Health and NYCC taking over commissioning. 	<p>INFO</p>	
<p>Succession Strategy and Strategic Plan 2018/20</p>	<p>CEO Succession</p> <ul style="list-style-type: none"> Job description has been created and the role has been advertised in C+D (£550 cost), Indeed, LinkedIn, Twitter and neighbouring LPCs have promoted to their contractors. Shortlisting to take place with subgroup 4th April with Interviews to follow 9th May at Mercure Hotel, York. <p>Office</p> <ul style="list-style-type: none"> Early scoping suggests Beverley, Easingwold and Thirsk as locations as they provide the best value. 	<p>INFO</p>	

	Strategic Plan <ul style="list-style-type: none"> The committee will review the PCN element of the plan at June 6th Meeting. Start time to be brought forward to 12pm to allow time for this. CPNY to start working with neighbouring LPCs to work up how to and what to engage with ICS/STPs. 			
	Action	JD to update Committee meeting schedule and communicate this to Committee members with the amended start time for the June 6 th Meeting.	JD	ASAP
Treasurer's Report and 2019/20 Budget Proposal	SD reported that the LPC was holding quite high reserves due to the increased levy, however there was still money to be paid out for the AdcalD3 service and Walk In My Shoes initiative. Budget proposal show to committee for 2019/20 and to be reviewed in detail by subgroup.		INFO	
Adcal D3 Service update	JD reported: <ul style="list-style-type: none"> 4 CPs have completed the service and have received payment. A review meeting of the service with KKI is planned for 1st April. KKI have indicated that potentially another similar service may be commissioned. 		INFO	
Virtual Outcomes Update and Review	JD reported: <ul style="list-style-type: none"> Number of users is up to 56 and number of views has increased to 346. This is still tracking above the average number of users compared to other LPCs using Virtual Outcomes 			
	Action	Committee to review whether to continue with Virtual outcomes at June meeting.	Cttee	6 th June
Quality Payments Update	JD Reported: <ul style="list-style-type: none"> 139 (90%) of North Yorkshire Contractors confirmed as having passed all 5 Gateway Criteria 15 Contractors have not met all of these but have until 29th March to complete any corrective action if they wish to participate in the QP scheme. 		INFO	
	Action	JD to look into detail of why the 15 contractors did not meet all 5 Gateway criteria and pass this on to buddies to see if they can provide any support.	JD	ASAP
WIMS Update	JD reported: <ul style="list-style-type: none"> On target to achieve approximately 40 exchange visits Feedback from these visits to be gathered via an online survey 		INFO	
Sub Groups	Regulatory	<ul style="list-style-type: none"> SD fed back that the group had reviewed and approved the proposed 2019/20 budget which would leave approximately £15,000 of overage available. This could be set aside to fund engagement around PCNs or a levy break could be considered. Need to wait until firm details are available around PCNs before making a decision. 	INFO	
	Service Support	The group reviewed the CoYC Champix SLA and fed back; <ul style="list-style-type: none"> All CPs should be given the option to participate Consideration needs to be taken into who pays for the testing machines and their recalibration Records should be kept on Pharmoutcomes only Referrals should be completed via Pharmoutcomes and a phone call. 	INFO	
	Contractor Support	ID fed back that the group had reviewed the Self Evaluation and the Committee had improved on a number of areas. <ul style="list-style-type: none"> Communications mechanisms had moved up to exemplary Commissioning Environment had moved up to good Stakeholder relationships with other professionals had moved up to exemplary STPs had moved up to good. 	INFO	
	Action	TC fed back that the CPNY website still had York Sports Club listed as the venue for Committee meetings. JD to check this and update if necessary.	JD	ASAP

Service and CCG Feedback	VoY CCG	<ul style="list-style-type: none">Not dispensed service rejectedWorking on Integrated transfer of careIn discussion regarding a paid Opioid Flagging Service	INFO	
	Harrogate CCG	<ul style="list-style-type: none">No new developments	INFO	
	AW & C CCG	<ul style="list-style-type: none">Domiciliary MUR Options paper produced proposing that this service could be completed by a Pharmacy Technician, Practice Pharmacist, Dietician and Community Pharmacists. A meeting is to be organised to decide which roles will be used.JT fed back that through his work on this pilot that they would rather pursue the option of a Technician delivering the service.	INFO	
	HR&W CCG	<ul style="list-style-type: none">Not answering any communications	INFO	
	S&R CCG	<ul style="list-style-type: none">Scarborough & Ryedale Integrated Community Services First Partnership Board MeetingInitial meeting was to bring together all the partners that would play a part in delivery of the integration and improvement of the S&R's Community Services.Next meeting will discuss the board's visions and strategy	INFO	
	CoYC Public Health	<ul style="list-style-type: none">Council Employees flu jab SLA currently being written – will be offered to all employees this timeChampix Dispensing Service – Looking to commence 1st July 2019Want to renegotiate Healthy Start Vitamins SLA	INFO	
	NYCC Public Health	Smoke Free Service <ul style="list-style-type: none">Slow progressNRT voucher scheme now includedDiscussing fees for adding Champix dispensing via PGD	INFO	
	York University	<ul style="list-style-type: none">MUR research looking at alcohol use as part of MUR service£1000 research feeFunded training – 3 days at £200 per day10 CPs recruited, looking to recruit another 2-3.	INFO	
	Hambleton District Council	<ul style="list-style-type: none">Sharps Disposal Service to be extended for 5 years.	INFO	
Buddy Visit Feedback	JU fed back that some of his buddies had raised the issue of inappropriate OTC and NUMSAS (CDs) referrals. TB reported that there appears to be some direction of prescriptions in the Filey and Malton areas. Nurses are choosing to collect all dressing scripts from one pharmacy and carer agencies are potentially being directed to certain Pharmacies. Managed repeats are going in Whitby but this has been delayed until post Easter.		INFO	
Flu Statistics	JD reported that flu vaccination numbers are 567 ahead of this point last year.		INFO	
AOB	Action	David Geddes to be invited to speak at AGM 6 th June	JD	ASAP
	CPNY and CPWY have been invited to have a stand at the YORLMC conference Wed 3 rd July at the Pavillions Harrogate.		INFO	
	ID reported Pill Time (DSP) to NHS Digital as they have stated their policy is to keep a Patients EPS nomination unless the patient contacts them directly to cancel it with them.			
	Action	TB raised the issue of breach notices been muted in the Humber area and is this something that will get worse from 1 st April. JD to raise this with Pharmacy Issues Hub	JD	ASAP
	Action	Ensure all expenses claims are submitted by 12pm 29 th March 2019.	All	29 th March

Future Meeting Dates 2019

Time	Day	Date	Venue
12pm	Thurs	6 th June 2019	The Park Lane Room, Mercure York Fairfield Manor Hotel, Shipton Road, York, YO30 1XW
12pm	Thurs	5 th Sept 2019	Pioneer Room, Mercure York Fairfield Manor Hotel, Shipton Road, York, YO30 1XW
12pm	Thurs	21 st Nov 2019	Pioneer Room, Mercure York Fairfield Manor Hotel, Shipton Road, York, YO30 1XW