

## Action Minutes

<b>Date of Meeting:</b> 14/07/16		<b>Time:</b> 7.00pm	
<b>Location:</b> The Innovation Centre, York		<b>Subject:</b> CPNY AGM	
<b>Present:</b> Tamzin Burn (TB), Liz Colling (LC), Steve Collins (SC), Warren Cunningham (WC), Shaun Davies (SD), Ian Dean (ID), Elliot Goran (EG), Tom Hajdas (TH), Richard Harrison (RH), Samina Khan (SK), Chris Kendall (CK)		<b>Apologies:</b> Lorraine Gell (LG), Tracey Chambers (TC), Derek Clarke (DC)	
<b>Other Attendees:</b> Jack Davies (JD) – CPNY CEO, Laura Smart (LS) – CPNY EO, Alastair Buxton (AB) – PSNC, Nick Carney (Lincolnshire Co-op), Jon Whitelam (Boots), Martina Khan (Priory Pharmacy), Rishi Bhatia (Parkers Pharmacy), Charles Fox (Yorcare)			
AGM			
Issue	Details	Who	When
Declarations of Interest	There were no declarations of interest.	INFO	
Minutes of the Last Meeting	The minutes of the last meeting were declared as an accurate record.	INFO	
Matters Arising	There were no matters arising.	INFO	
Annual Report	JD provided a brief overview of the annual report. He thanked contractors for their contribution to the national campaign – for submitting ‘good news’ stories and engaging with local MPs. He praised the success of the flu vaccination scheme for 2015/16 and commented that CPNY’s relationship with commissioners had significantly improved over the past year. The financial accounts for 2015/16 had been audited and no issues had been raised. There were no questions on the annual report.	INFO	
Annual Finance Report	ID presented the annual finance report. There were no questions on the report.	INFO	
Contractor Q & A	LC invited questions from contractors present. There were no questions.	INFO	
AOB	There was no other business.	INFO	
Alastair Buxton – PSNC Director of Services – Guest Speaker	CPNY welcomed guest speaker, Alastair Buxton (AB). He presented an update on the national negotiation to the AGM attendees and accepted questions. Upon being asked what extra help could be provided to contractors to lessen the effect of any funding cuts, AB commented that PSNC would be devising a set of finance guidelines in due course to help contractors manage and reduce any impact on their businesses.	INFO	

### Future Meeting Dates

Time	Day	Date	Venue
7.00pm	Thursday	20th July 2016	The Innovation Centre, York Science Park